

Volunteer and Staff Agreement

The Community Helping Place Commitment:

- Provide orientation to the organization
- Provide adequate training for volunteer position
- Provide written volunteer job descriptions
- Treat all volunteers with dignity and respect
- Accept volunteer's ideas, suggestions, and problem-solving solutions
- Give opportunities for volunteer participation in planning
- Maintain non-discriminatory practices in all areas of operation

Volunteer Commitment:

- Recognize the value of what CHP does to help the community
- Serve as an ambassador for CHP by enthusiastically supporting its programs and representing its ministry positively to the community
- Attend orientation, training sessions and periodic meetings
- Be dependable and maintain an accurate record of hours worked for CHP
- Never carry out a request for which I have not been trained or which violates CHP policy
- Never enter into any agreement with third parties on behalf of CHP without permission from the Director
- Treat all volunteers, staff and clients with dignity and respect